

VTTA East Anglian Group Privacy Policy

This document explains when and why we collect personal information about you; how we use it; how we keep it secure and your rights.

Who we are

We are The East Anglian Group of the Veterans' Time Trial Association (VTTA) and, for the purposes of the General Data Protection Regulation (GDPR) we are known as the 'Controller' of your personal information. You can contact us by email at gen.sec@vttaea.co.uk or post to: *Membership Secretary, Merv Player, 18 New Close, Knebworth, Herts. SG3 6NU*

When we collect information about you

- You send us a completed Membership Application
- You renew your membership

What information we collect, why and basis for processing

What

Why

Lawful basis for processing

Name, address, email, date of birth and telephone number

Managing VTТА membership and activities

Performing the contract between us and for the purpose of our legitimate interest in operating the Association

Photos and videos

For the website, newsletters, social media and press releases to promote the activities of the VTТА

We will seek your consent on the membership application.

You may withdraw your consent at any time by contacting us by email or letter

Control of your personal information

Your personal information is shared with committee members of the Group and with the National Executive Committee of the VTTA. We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

Retention of your personal information

We normally keep your membership information for a year after you have ceased to be a member of the VTTA. If, on leaving the VTTA, you wish to have your personal data deleted sooner than this, please contact us. Note that regarding time trials, records must be kept for 7 years in the event of an accident. A record of your involvement in VTTA activities (e.g. race results, records and trophies) may be held indefinitely as part of the Association's history and archives.

Security of your personal information

In order to prevent unauthorised access or disclosure, we have in place generally accepted standards of technology and operational security to safeguard and secure the information we collect.

Your rights

You have the right to request a copy of the information that we hold about you. If you would like a copy of your personal information, please email or write to us.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate. We will promptly correct any information found to be incorrect.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated on 09 April 2018